

INSTRUCTIONS TO AUTHORS

Types of papers, published in the journal

Original papers, reviews and short communications can be submitted to Bulgarian Journal of Veterinary Medicine provided that they:

- comply with the scope of the journal;
- contain original experimental data or new interpretations of existing results;
- correspond to the requirements of the journal;
- have not been published elsewhere.

Submission of manuscripts

Manuscripts, in English or Bulgarian, should be submitted to the address of the Editorial Office by mail or to the e-mail address of the journal as attachments.

The text should be typed on standard A4 sheet, 30 lines per page, up to 14 pages (alongside with the abstract, the list of references, tables, figures etc.)

Manuscripts must be accompanied by a submission letter signed by all authors. In case of electronic manuscript submission to bjvm@uni-sz.bg, the completed and signed form should be scanned and attached to the mail as a *.JPG file. The blank form of the submission letter is available upon request from the Editorial Office or could be downloaded from the website of the journal (<http://tru.uni-sz.bg/bjvm/index.html>). If at any stage of paper's processing the authorship of the article changes, the authors must supply a signed agreement from all authors including those whose names are being removed.

Address for submission of manuscripts:

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Manuscript preparation guidelines

Plagiarism, as a form of scientific misconduct, is not tolerated by the BJVM. The use of someone else's ideas or words in their original form is acceptable only with a proper citation. All submitted manuscripts will be evaluated with a plagiarism checking software and those found to use large portions of already published text or data will be refused publication.

Original papers should be preferably organized in the following order:

- **Title.** Authors are kindly requested to use brief titles (about 80 characters), strictly to the point and without abbreviations.
- **Authors' names, family name and address** of the institution where they work. The initials of their first and second names and their full family names should be written.
- **Summary.** The summary should state briefly (max. 1000 characters) the essential information and paper contribution to the respective scientific topic.
- **List of key words (up to 6)**
- **Introduction**
- **Materials and methods**
- **Results**

- **Discussion.** The conclusions might be included in "Discussion" or in a separate section "Conclusions".
- **Acknowledgements**
- **References**
- **Tables**
- **Figures**
- **Text to the figures**
- **Address for correspondence**

Short communications should not exceed 6 standard typewritten pages and should include up to 2 tables or figures. Sections should not be introduced by separate titles although the order in the presentation and the requirements to the contents layout remains valid.

SI (Système International) should be used for all units of measure. Chemical formulae should be given according to the rules of International Union of Pure and Applied Chemistry (IUPAC); biological nomenclature – according to the International Code of Botanical Nomenclature, the International Code of Nomenclature of Bacteria, the International Code of Zoological Nomenclature; morphological names – according to *Nomina Anatomica Veterinaria* 4th ed., *Nomina Histologica* 2nd ed., *Nomina Embryologica* and *Nomina Anatomica Avium*; international non-proprietary names should be used for drugs, followed by their trade name and the manufacturer in brackets.

Tables and illustrations (graphs, drawings) should be given on separate pages and numbered in Arabic numerals according to their sequence in the text. Each table should have a title comprehensible enough without reading the text.

Graphs and drawings should be made with maximum clarity. Duplication of data from the tables is not accepted.

Digital photographs should be with resolution at least 300x300 dpi. Preferred formats are *.JPG, *.TIFF, *.EPS, *.AI.

The colour images are for the online version of the journal, whereas the publication of colour photographs in the printed version of the journal is additionally charged. The editorial office may request a clean set of photographs for design purposes. The scale of the figure is indicated at the right bottom by a line scale and the size is given in parentheses at the end of the figure caption, e.g. (bar = 10 µm).

References. In all citations in the text the author's family name and the year of the publication should be given e.g.: (Morris, 1991). If the authors are two, both names are referred to e.g.: (Barton & Moore, 1994), and if they are 3 or more: the first author's name should be used, followed by "et al." e.g.: (Levi et al., 1994). If several authors are cited, their names are chronologically arranged and if their publications are in one and the same year – alphabetically.

The arrangement of the publications should be done in alphabetical order according to the first author's name. If several publications by the same author are referred to, the following order should be used: publications of the single author, followed by publications with co-authors. Publications by the same author(s) in the same year should be listed as: 1994a, 1994b etc. Examples for the reference style are given below.

Papers, published in journals:

- Hubell, J. A. E., R. M. Bednarski & W. W. Muir, 1989. Xylazine and tiletamine-zolazepam anesthesia in horses. *American Journal of Veterinary Research*, **50**, 737–742.
- Zarkov, I., 1995. Studies on pneumonia and pneumoenteritis of lambs caused by ovine adenoviruses. *Veterinary Medicine*, **1**, 26–29 (BG).

Online materials:

International Food Safety Authorities Network. INFOSAN Information Note No 02

(17 December 2004). Highly pathogenic Avian influenza H5N1 outbreaks in poultry and in humans: Food safety implications. http://www.who.int/foodsafety/fs_management/en/No_02_Avianinfluenza_Dec_04_en.pdf (20 March 2005, date last accessed).

Whole books:

Parker, T. A., 1968. Photoluminescence of Solutions. Elsevier, Amsterdam.

Book chapters:

Gibaldi, M. & D. Perier, 1982. Noncompartmental analysis based on the statistical moment theory. In: *Pharmacokinetics*, 2nd edn, Marcel Dekker, New York, pp. 409–417.

Stevens, K. R. & M. A. Gallo, 1989. Practical considerations in the conduct of chronic toxicity studies. In: *Principles and Methods of Toxicology*, ed. A. W. Hayes, Raven Press, New York, pp. 237–250.

Papers, delivered at congresses, conferences, symposia etc. published in full in their proceedings:

Droumev, D., N. Shishkov & G. Girginov, 1975. Concerning the synergism between certain antibiotics against mycoplasmosis in chickens. In: *Proceedings of the 20th World Veterinary Congress*, Thessaloniki, Greece. G. Papageorgiou Publishing Co., Thessaloniki, pp. 320–328.

Summaries of papers, delivered at congresses, conferences, symposia etc.:

Marko, V., L. Soltes & T. Trnovec, 1986. Selective solidphase extraction for clinical pharmacokinetics and drug monitoring. In: *1st International Symposium on Clinical Pharmacology* (Abstracts), Sofia, Bulgaria, Bulgarian Pharmacological Society, Sofia, p. 93.

Theses:

Celly, C., 1996. An investigation into the hypoxemic effect of alpha₂ adrenoreceptor agonists in sheep. Ph.D. thesis, University of Guelph, Guelph, pp. 105–116.

All bibliographic data about a reference should be given in the language of the paper using the Latin alphabet. The Editorial Board does not accept the responsibility for inaccurate citations, including the content of webpages and/or for infringement of principles of all kinds of copyright.

Animal research ethics

Studies performed on experimental animals should be carried out according to internationally recognized guidelines for animal welfare. These should be clearly described in the respective section "Material and Methods".

Publication process

The authors having sent their papers are informed about the receipt at the Editorial Office. Then, manuscripts are given to two reviewers for evaluation.

The final decision about the publication is made by the Editorial Board and is announced to the authors. A written authentication of the final version of the manuscript by signature of the corresponding author on the first page of the final proof is required.

Revised by March 2015